



Dear Parents,

Over the past year, **elc** Parents' Association (PA) have been asked by many parents if we were planning a family getaway. The answer is 'yes'. With the success of last year's camping trip (37 families), we have organized with Radiant Retreats what we feel is a fun and historical trip to Malacca from **April 29th - 30th**.

We have included the following documents to assist you in your decision making:

- ITINERARY
- FAMILY COMBO COSTS

STEPS TO BOOK:

- (1) READ all the attached documents.
- (2) Select the Family COMBO that fits your family needs.
- (3) PAY by CHEQUE or ONLINE BANK TRANSFER
 - a. **CHEQUE:** Make cheque payable to:
elc International School Parents' Association
Write your name and your child's name on the back of the cheque, place in an envelope (write on the envelope the words "Attn: PA") and pass it via homeroom teacher.
 - b. **ONLINE BANK TRANSFER:**
Bank: RHB Bank
Account Name: elc International School Parents' Association
Account Number: **21427700069179**
Save a copy of the online transfer and email it to pa.elcis@gmail.com.
- (4) Complete the online booking form accessed through the SBPA page on www.elcecho.com. You will need to input personal details and proof of payment. Therefore, keep next to you your cheque or online bank transfer copy.
- (5) The PA will email to you a checklist about the event closer to the event date.

IMPORTANT INFORMATION:

- There is strictly a **NO ALCOHOL** policy
- Transportation to Malacca is **NOT PROVIDED**
- Children **MUST** be accompanied by a parent
- The PA reserves the right to cancel this event in the event that the minimum number of PAX have not been met

DEADLINE FOR BOOKING: MARCH 22, 2017



ITINERARY

DAY 1 – Saturday, April 29 th	DAY 2 – Sunday, April 30 th
9.00 AM – 9.30 AM ARRIVAL AND BRIEFING	8AM – 9AM BREAKFAST and GROUP PHOTO
10.00 AM – 12.30 PM ACTIVITY 1 : <ul style="list-style-type: none"> MALACCA FUN HUNT – covering historical places in the city (Prizes for top 3 teams) 	9.00 AM – 11 AM ACTIVITY 3 : <ul style="list-style-type: none"> Family Games and Prize giving for Malacca Fun Hunt
1PM – 3PM LUNCH AND CHECK-IN AT STRAITS HOTEL AND SUITES – Hotel is a 5-minute drive from Jonker Street	12PM CHECK OUT <p>As lunch will not be provided on Day 2, there are plenty of places to eat in Malacca.</p> <p>Places to eat within 5-minute walk of the hotel</p> <ul style="list-style-type: none"> Nyonya Suan Nyonya Makko Melaka Chicken rice and rice balls <p>OR at the shopping malls</p> <ul style="list-style-type: none"> Mahkota Parade Pahlawan Parade <p>You may also want to visit other places in Malacca like the Baba and Nyonya Museum</p>
4PM – 6PM ACTIVITY 2 : <ul style="list-style-type: none"> POOL GAMES & TELEMATCHES 	
6PM – 7PM WASH UP	
7PM – 8.30PM DINNER – PERANAKAN BUFFET DINNER	
8.30 – TILL LATE OPTIONAL (At own cost) <ul style="list-style-type: none"> EXPERIENCE JONKER STREET NIGHT MARKET (self-drive, car pool or walk 1.6km) MALACCA RIVER CRUISE WHEN TIRED YOU COULD TAKE A TRISHAW RIDE BACK TO HOTEL 	STRAITS HOTEL AND SUITES

Changes to the itinerary are at the discretion of the trip organizer and may be necessary as a result of unforeseen circumstances, operational concerns, or concerns for your health, safety, enjoyment or comfort.



FAMILY COMBO COSTS

Provided by Radiant Retreats (www.radiant-retreats.com)

Choose only one COMBO in the chart below. For example, you have 4 people in your family, your only options are COMBO 4, 5 or 6. There are limited Family Rooms.

Number of PAX* in your room	ROOM COMBO OPTIONS			
	DELUXE ROOM 2 beds	DELUXE ROOM 3 beds	FAMILY ROOM 2 bedrooms with 4 beds	FAMILY ROOM 2 bedrooms with 6 beds
2 (min)	COMBO 1 RM600			
3	COMBO 2 RM840	COMBO 3 RM900		
4	COMBO 4 RM1080	COMBO 5 RM1140	COMBO 6 RM1330	
5		COMBO 7 RM1380	COMBO 8 RM1570	
6			COMBO 9 RM1810	COMBO 10 RM1930
7			COMBO 11 RM2050	
8			COMBO 12 RM2290	
10 (max)				COMBO 13 RM2890

*PAX includes all adults, children (including infants)

Room Combo Prices Includes:

- 1 night accommodation at Straits Hotel and Suites
- 1 lunch, 1 dinner and 1 breakfast
- Activities outlined in ITINERARY

Combo Rebates:

COMBOs 2,4,5,7,8,9,11,12 & 13 may receive up to a RM215 rebate for each child 5 years and younger. The following must apply:

- The child must share a bed
- Minimum of 2 PAX at full fee per room
- Proof of child's age is required to receive the rebate
- The rebate will be paid within one week after event

Hotel Surcharges:

The hotel provides towels, pillows and blankets equal to the number of beds in a room. Surcharges apply if you request an amount over the basic amount provided. These surcharges are paid directly to the hotel. Each room is responsible for any costs incurred to the room (i.e. room service, mini bar, etc.).

Cancellation Policy:

- Full payment if canceled 1 day before event date
- 70% payment if canceled 7 days before event date
- 50% payment if canceled 14 days before event date
- 30% payment if canceled 21 days before event date