



11th September 2017

Dear Parents,

WELCOME BACK SECONDARY

Welcome back! I hope that you have had an enjoyable time with your child during the holiday, and your child is looking forward to the challenges of the new academic year. A warm welcome to the new families at **elc**; the teachers and I are confident that your child will settle in quickly.

The year ahead promises to be yet another exciting and action-packed year with much planned by the different departments. With the introduction of an additional language which students may take at IGCSE, and the new 50-minute lessons, the first days of school have just whizzed by. ECA selections have been carried out and all ECAs will begin on Tuesday, 12th September 2017.

For the Year 7 students, the year ahead will be different - challenging yet exciting. Expectations continue to be high with greater emphasis on responsibility. Your child is expected to be more independent in his approach to school, especially during lessons. The homework diary will remain a useful tool for communication with you, and we hope that you will make it a norm to check this diary at the end of each day.

At the secondary school, the teachers aim to inculcate independent study habits which we hope will be reinforced at home. This is vital in helping your child learn for himself, and not allowing him to depend on you or a tutor, for example. While we appreciate that some form of help may be required for individual attention, we advise you to ensure that the tutor does not end up completing your child's homework. Bear in mind as well that the teachers are always willing to help a student who needs clarification, and in the coming weeks support lessons will be arranged for those who need them.

A gentle reminder once again regarding:

- The school uniform and electronic gadgets (mobile phones, etc.) - we expect all students to conform to the rules and regulations as outlined in the Student Handbook.
- Of particular concern in recent terms are the hair styles and the dyeing of hair. Please familiarise yourselves with the rules governing hairstyles.
- Please check the school calendar which can be found on www.elcecho.com before making any holiday plans as taking your child out of school during the term is disruptive to his learning process.
- Additionally, a sick note from you or a doctor should also be sent to us if your child is unwell.

For those of you who would like to know more about what your child is doing in each subject, Parents Guides for each year level can be found on the school website. These give you a good idea of the topics covered each term.

Updates and notices will be sent out to you via email. However, should you need to contact your child's Year Coordinator specifically; you may do so via the following email addresses:

- Year 7 - Ms Priti Shah - year7@elcecho.com
- Year 8 - Ms Amanda Bailey - year8@elcecho.com
- Year 9 - Mr James Walker - year9@elcecho.com
- Year 10 - Ms Foo Suemae - year10@elcecho.com
- Year 11 - Dr Deepa George - year11@elcecho.com
- I can be contacted at secondary@elc.edu.my

For Year 7 and Year 10 parents, we would like to help you understand your child's move into a new Key Stage. As such, we have put into the school calendar, the following orientations/workshops:

Saturday, 7th October 2017 - Workshop for **Year 7** parents only
Saturday, 14th October 2017 - Workshop for **Year 10** parents only.

Time: 10.00 am - 11.00 am
Venue: Interact Room

Please email the respective Year Coordinators regarding your attendance in order for us to facilitate seating arrangements.

Every step taken in the right direction, no matter how small it may seem, is a step to further progress. The teachers and I hope that your child will find this year a fulfilling and rewarding journey.

Yours sincerely,

Mrs Chong Soh Nee
Head of Secondary